

EFTS QUALIFICATION OUTLINE

Academy Qualification Number:	4202
Academy Qualification Title:	Certificate in Pharmacy Assistant – Level 3
MOE Qualification Number:	PC9377
Duration:	36 Weeks
Credit Total:	124 credits
EFTS Value:	1.00

This Qualification consists of the following courses:

COMPULSORY – all students must enrol in all compulsory courses

Course Number	Course Name	Credit Value
C060501.0	Pharmacy Services	59
C080501.3	Retail Sales	36
C120505.4	Communication Skills	11
C120505.5	Self Management	13
C069907.3	Health & Safety	05

QUALIFICATION ACHIEVEMENT

- a) Students who complete the Compulsory courses will achieve: (1) the ANZ Certificate in Pharmacy Assistant – Level 3 and (2) the National Certificate in Pharmacy (Assistant) – Level 3 Version 2

Pharmacy Services

Academy Qualification Title	Certificate in Pharmacy Assistant – Level 3
Academy Qualification Number	4202
Course Number	C060501.0
Course Title	Pharmacy Services
MOE Qualification Number	PC9377
Funding Category	A1
Classification Code	03
EFTS Course Factor	0.4759
NZSCED Number	060501

Title	Unit No	Level	Credit
Apply legislation, codes, standards to the supply of products and services as a pharmacy assistant	UN9641.3	3	3
Assist a client to select products to treat minor ailments and health-related products in a pharmacy	UN9643.3	3	20
Advise clients on home health care available in a pharmacy	UN9645.3	3	4
Advise clients on optical products available in a pharmacy	UN9646.3	3	2
Apply procedures for handling potentially hazardous goods as a pharmacy assistant	UN9650.3	3	2
Advise a client on nutritional and dietary requirements	UN9653.3	3	5
Assist in the management of sporting injuries presenting in a pharmacy	UN9654.3	3	5
Assist in the management of minor wounds presenting in a pharmacy	UN9655.3	3	5
Assist clients to manage infectious and parasitic diseases	UN9657.3	3	5
Advise clients on selection and use of cosmetics and toiletries	UN14139.2	3	8
Credit Total			59

Retail Sales

Academy Qualification Title	Certificate in Pharmacy Assistant – Level 3
Academy Qualification Number	4202
Course Number	C080501.3
Course Title	Retail Sales
MOE Qualification Number	PC9377
Funding Category	J1
Classification Code	04
EFTS Course Factor	0.2903
NZSCED Number	080501

Title	Unit No	Level	Credit
Provide customer services in given situations	UN57.5	2	2
Perform calculations for the workplace	UN64.4	1	2
Handle payments and sales documentation	UN403.1	2	3
Maintain and take care of stock	UN406.1	2	4
Create point of sale displays for retailers and service providers	UN419.1	2	3
Sell goods and/or services	UN11831.2	3	6
Perform cosmetic services as an independent beauty operator	UN19590.1	4	16
Credit Total			36

Communication Skills

Academy Qualification Title	Certificate in Pharmacy Assistant – Level 3
Academy Qualification Number	4202
Course Number	C120505.4
Course Title	Communication Skills
MOE Qualification Number	PC9377
Funding Category	A1
Classification Code	03
EFTS Course Factor	0.0887
NZSCED Number	120505

Title	Unit No	Level	Credit
Communicate information in a specified workplace	UN1277.3	2	3
Write in plain English	UN1279.3	3	2
Communicate with people from other cultures	UN1304.4	2	2
Read and assess texts to gain knowledge	UN2989.2	2	4
Credit Total			11

Self Management

Academy Qualification Title	Certificate in Pharmacy Assistant – Level 3
Academy Qualification Number	4202
Course Number	C120505.5
Course Title	Self Management
MOE Qualification Number	PC9377
Funding Category	A1
Classification Code	03
EFTS Course Factor	0.1048
NZSCED Number	120505

Title	Unit No	Level	Credit
Manage personal wellness	UN496.6	1	2
Recognise sexual harassment and describe ways of responding to it	UN525.5	1	2
Describe ways of managing and coping with change	UN4258.3	2	2
Demonstrate knowledge of anger and options for dealing with anger issues	UN12348.2	1	2
Demonstrate time management	UN12349.2	2	3
Demonstrate knowledge of stress and ways of dealing with it	UN12355.2	2	2
Credit Total			13

Health & Safety

Academy Qualification Title	Certificate in Pharmacy Assistant – Level 3
Academy Qualification Number	4202
Course Number	C069907.3
Course Title	Health & Safety
MOE Qualification Number	PC9377
Funding Category	A1
Classification Code	03
EFTS Course Factor	0.0403
NZSCED Number	069907

Title	Unit No	Level	Credit
Protect health and safety in the workplace	UN497.5	1	1
Manage first aid	UN6400.2	3	2
Provide basic first aid	UN6401.2	2	1
Provide basic life support	UN6402.2	1	1
Credit Total			5